

INSTRUCTIONS TO AUTHORS

- All abstracts and papers must be submitted electronically via our online system.
- All abstracts and papers must be submitted and presented in English with a quality of spelling and grammar suitable for publication, since the abstract and paper will be reproduced as submitted. Please have your document proofread by a fluent English speaker.
- Maximum extension: Abstracts: 1500 characters (including spaces); papers: 12 pages (including references, etc.). Abstracts and papers must conform to the format of the template provided.
- The paper you submit must be original and novel as well as technically based (not self-promotion) and must not be previously published or being considered elsewhere for publication.
- Authors must submit a paper for review following approval of the abstract.
- Submission of an abstract does not constitute acceptance for presentation nor registration for the conference.
- If a submitted abstract is accepted for the technical program in an oral or poster session, the presenter must register for the conference. The failure to do so by the stipulated deadline may result in the removal of the paper from the program. Presenters of multiple papers need to only register once.
- All accepted authors of papers will be required to pre-record their PowerPoint presentation on video for the Conference and web distribution.
- By submitting a paper for review, the author agrees that it will be published in the Proceedings once the final paper has been accepted. The Proceedings will be published in electronic format available as a digital download.
- Following the conference authors will be free to submit their work to a publication of their choice but must request permission. If authors resubmit their paper to another publication, they must indicate that the paper was first published in the Proceedings of the COPPER 2022 Conference.
- The author assumes full responsibility for obtaining permission to reproduce any copyrighted or otherwise protected data and images in their conference paper.
- By participating and presenting a paper or poster at the COPPER 2022 conference, the author accepts the above terms and authorizes the Instituto de Ingenieros de Minas de Chile to publish his/her contribution in any form.
- Oral: Oral presentations will be 15 minutes with additional 5 minutes for questions and presentations of the next author.
- Poster: Presenters will be asked to be available to answer questions during a dedicated poster viewing time.
- There is no limit to the number of abstracts/papers an author may submit. The presenting author must be registered for the meeting for the paper to be accepted and must be available to give the oral presentation or to present the poster via a suitable video and be ready to answer questions of the public during its exhibition.
- Abstract and full article presentation: To write your abstract/full article, use the provided templates. Click on the section you would like to use and start your typing by overwriting. This ensures that what you deliver is in the correct format. Please do not remove the format outlined in the template; abstracts and papers that are different from the format will be returned to authors for revision.
- Before you begin the abstract submission process, please prepare the following information:



- Presenting author's contact information
 - Full given name and family name
 - Main affiliation details: institution, address, city, province/state, country, post/zip code
 - E-mail address
 - Phone number where you can easily be reached.
- Co-authors' information
 - Full given name and family name
 - Main affiliation
 - E-mail address
- Review Process
 - All submissions received by Instituto de Ingenieros de Minas de Chile are subject to the review process in order to be approved for publication in the proceedings and included in the technical program.
 - Stage 1: Abstract Selection

All abstracts will be reviewed and commented on by the Copper 2022 Technical Committee. Approval of an abstract at this stage does not automatically guarantee that the final version will be accepted and included in the program. The authors of selected abstracts will receive comments to consider and include in the final version of their article. Authors will be notified of the abstract acceptance/rejection no later than October 2021.
 - Stage 2: Paper Selection

Papers must be written in accordance with the standards established for the conference. Papers that fully comply with the requirements will be committee-reviewed.

Once papers are reviewed, if the paper is selected, the review committee will send comments to the authors, and a final version of the paper will be requested within two weeks. The final paper should address the comments and suggestions made by the review committee.
 - Stage 3: Paper confirmation

The papers will be reviewed by the Technical Committee and the Editor of the Copper 2022 proceedings to ensure that all modifications have been made. If necessary, the Technical Committee and/or Editor may send comments to authors who will have two weeks to respond and resubmit.
 - Stage 4: Final Paper Approval

At this stage, papers will be confirmed for oral presentation. Final papers approved for publication will be published in the Copper 2022 proceedings. At this stage, authors must register for the conference to confirm their participation.
- After final approval, but not later than September 2022, authors are required to pre-record their PowerPoint presentation on video for the Conference and web distribution. During the presentation at de Conference, the author has to be available, either physically or through a stream contact, in order to answer the questions from the public.
- Paper and abstract format:
 - Abstracts and papers must be submitted in .doc or .docx.
 - Please use the provided template to write your abstract/paper, adhering to the font, size, spacing, numbering and other characteristics as shown in the template and described below. Do not change paper size or margins, nor line/paragraph spacing or other lay-out.

Do not use autonumbering as this can create problems when your paper is formatted for the proceedings.

Do not use the Word cross-referencing tool to link figure and table citations in the text to the figures and tables, since this may introduce an error when the file is converted to pdf.

Please no headers, footers, page numbers or footnotes.

Do not cite references in text by number, or number the references in the reference list.

- Paper title:
 - Font: Calibri 18, Bold
 - Keep title brief and descriptive.
 - Do not use acronyms unless they are well known within industry.
- Authors:
 - Font: Calibri 14, Bold
 - Please do not include job or professional titles, departments, mine sites or cities – only show company/university and country after your surname.
- Abstract:
 - Font:
 - Heading: Calibri 16, Bold
 - Text: Calibri 12, Italics
- Main body of the paper:
 - Font:
 - Headings: Calibri 16, Bold
 - Subheadings: Calibri 14, Bold (and 13,12 Bold for subsequent levels)
 - Body text: Calibri 12, normal
 - Numbering: All headings and subheadings should be numbered in order. The Introduction is the first numbered heading. Neither the Abstract nor Acknowledgements and References have numbered headings.
 - The introduction should recap key findings of the paper and be informative rather than descriptive.
 - Bulleted lists are always left aligned and in normal body text.
 - Equations:
 - Centre align equations. One blank line above and below each equation.
 - Use a convenient format for your equations.
 - Number equations inside brackets () aligned to the right.
 - Be consistent with the use of italics for variable names. If a variable is expressed in italics within the equation, please make any references to that variable within the text italic also.
 - Below each equation, explain each (new) variable.
 - Figures (including images, diagrams and photographs):
 - All figures should be submitted in the required color. Colors used to differentiate between elements of a figure (e.g. diagrams and graphs) should be easily distinguished.
 - Please ensure all figures, graphs and diagrams are of reasonable image quality, clear and legible. Upon final submission of the paper each image should be submitted separately so that they can be inserted and sized to make economical use of space.



Number all figures consecutively in the order of use. Figures should be inserted as close as possible to the in-text reference.

Do not make your figures or figure labels too small.

Acceptable image file formats: .xls/xlsx (for illustrations, diagrams and charts), .doc/.docx, .pdf, JPEG, TIFF

- **Figure Captions:**
 - Font: Calibri 12, Bold
 - Place figure caption centered (not indented) underneath the figure. Each caption should start with a figure number, formatted as per the style template example. Do not use a full stop or colon behind the figure number, or at the end of the caption. Please use sentence case (first letter capital, all others lower). One blank line between figure caption and figure, above figure and below figure caption.
- **Tables:**
 - Table title font: Calibri 12, Bold
 - Use a convenient format for your tables.
 - Place title centered above table (not indented). Use sentence case (first letter capital, all others lower). No blank line between title and table.
 - One blank line above/below table.
- For equations, figures and tables consider using static images, such as .jpg files, so that if they need to be resized, they do not need to be recreated.
- .ppt presentation and video formats will be informed later.